



FINANCIAL INTELLIGENCE UNIT
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COMMUNIQUÉ N° 1 of 2021

To All Esteemed Partners

In view of the recent developments of COVID-19 pandemic in Seychelles and the measures being implemented by the Ministry of Health, the Financial Intelligence Unit (“FIU”) has found it necessary to implement its Business Continuity Plan (“BCP”) in a means to mitigate probable risks to our institution, to safeguard our operations and to continue to deliver on our mandate whilst effectively supporting our partners to protect the integrity of our financial system and limiting potential risk to the health and safety of our staff.

Therefore, as of January 4, 2021, the FIU has implemented critical changes to its operations which will allow it to continue with its operations without undue disruptions. As such, stakeholders and reporting entities are advised to submit all documents, information, requests for information and Suspicious Transactions Reports (“STRs”) via email through the following procedures:

1. All documents, information, requests for information or STRs should be compressed into a password-protected file (PDF or Excel) or password-protected zipped file in instances whereby there are more than one attachment.
2. Stakeholders and Reporting Entities are advised to use alphanumerical passwords with a minimum of twelve (12) characters and containing symbols and letters in both upper and lower case.
3. Email **only** the password-protected file to the following mailing address;
directorfiu@gov.sc and assistantdirectorfiu@gov.sc
4. The password is to be shared by calling telephone number **+248 2633 441**

The procedures for submission of Cash Transaction Threshold Reports and Wire Transfer Threshold Reports remains as per the established process.

All stakeholders and reporting entities are advised that physical copies of all documents submitted during this period will be collected from your respective offices once normal business operation resumes.

The FIU wishes to reassure all its partners that the confidentiality and integrity of information received by the FIU will not be compromised and that it continues to maintain very high standards in relation to the security of information.

Furthermore, to avoid any unnecessary delays or disruption, the FIU has established emergency focal points whereby you may have direct access to key FIU Officials to ensure that your requests/queries are attended to in a reasonable timeframe.

Contact details are as follows:

Monitoring and Analysis:	+ (248) 2633 441
Supervision and Compliance:	+ (248) 2524 576
Legal and Policy:	+ (248) 2503 530
Operations:	+ (248) 4383 400
Email:	contactfiu@gov.sc

Note that whilst the FIU is committed in doing its utmost during these critical times, kindly note that there may be delays in responses.

January 5, 2021

Financial Intelligence Unit

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