



**FINANCIAL INTELLIGENCE UNIT**

**APPLICATION FORM**

**1. POST APPLIED FOR:**

**2. PERSONAL INFORMATION**

<b>National Identity Number:</b>	<b>Surname:</b>	<b>Initial</b>
<b>Surname at Birth:</b>	<b>First Names:</b> <b>Forenames:</b>	
<b>Nationality:</b>	<b>Country of Birth:</b>	<b>Date of Birth:</b>
<b>Sex:</b> Male <input type="checkbox"/> Female <input type="checkbox"/>	<b>Residential Address:</b>	<b>Contact Telephone Number:</b>
<b>Marital Status:</b> Single <input type="checkbox"/> Married <input type="checkbox"/>	<b>Home Address for past 5 years:</b>	<b>Email:</b>
<b>Do you own or use a car</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>If you own a car provide registration number:</b>	<b>Is the insurance on your name?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Is the Road Tax on your name?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> <b>Do you hold a current driving licence? (If yes provide proof)</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>Are you related to any member of the Board of FIU? ( If yes, please specify)</b> Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Are you related to any employee of FIU? (If yes, please specify)</b> Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>How did you learn about FIU and the vacancy?</b>		
<b>Have you travelled overseas?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>		
<b>Please list all the countries you have visited in the last 2 years and the purpose of the visit of stay.</b>		
<b>Are you member of any charitable organisation? (If yes please give details)</b> Yes <input type="checkbox"/> No <input type="checkbox"/>		



### 3. Family Details

**How many brothers and sisters do you have?**

**Do you live with your mother and father? (If no provide address of parents)**

<b>Mother's Name and Surname:</b>	<b>Mother's maiden surname:</b>
<b>National Identity Number:</b> □□□ □□□□ □□□□	
<b>Mother's residential address (if deceased, write "Deceased"):</b>	
<b>Profession of Mother:</b>	
<b>Father's Name and Surname:</b>	
<b>National Identity Number:</b> □□□ □□□□ □□□□	
<b>Father's residential address (if deceased, write "Deceased"):</b>	
<b>Profession of Father:</b>	

<b>Spouse/Partner:</b> <b>National Identity Number:</b> □□□ □□□□ □□□□	<b>Surname:</b>
<b>Surname at Birth (If applicable)</b>	<b>First Names:</b>
<b>Spouse/Partner address:</b>	<b>Occupation :</b>

Do you have children? (If yes please provide details)

<b>CHILD 1:</b>	<b>CHILD 2:</b>	<b>CHILD 3:</b>
<b>National Identity Number:</b> □□□ □□□□ □□□□	<b>National Identity Number:</b> □□□ □□□□ □□□□	<b>National Identity Number:</b> □□□ □□□□ □□□□
<b>Surname:</b>	<b>Surname:</b>	<b>Surname:</b>
<b>First Names:</b>	<b>First Names:</b>	<b>First Names:</b>
<b>Date of Birth:</b> ____/____/____	<b>Date of Birth:</b> ____/____/____	<b>Date of Birth:</b> ____/____/____
<b>School Attended:</b>	<b>School Attended:</b>	<b>School Attended:</b>
<b>Occupation (If applicable):</b>	<b>Occupation (If applicable):</b>	<b>Occupation (If applicable):</b>



**4. REFERENCES** (Please give the names, addresses and contact details of two references to whom you should not be related. Please include the name of your current employer and last employer. If not working or you are a student, include school or college). You should identify the capacity in which the person nominated is able to comment on your suitability for the post.

<b>Reference 1</b>	Name: Surname: Address: Occupation: Telephone number: Capacity:
<b>Reference 2</b>	Name: Surname: Address: Occupation: Telephone number: Capacity:
May we contact (a) Your present employer? Yes/No (b) Your past employers? Yes/No	

**5. Training & Development** (Please give details of any training and/or personal development relevant to the position applied for)

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**6. Supporting Information** (Please give your reasons for applying for the vacancy)

Please tell us how your experience and abilities meet the requirements of the job. Please draw our attention in particular to your main achievements, and how this would help you to succeed in this post, and to any experienced/training/personal development relevant to the post and not previously mentioned. *(continue on extra sheet, if necessary)*

**7. Health Details**

Do you have any health problem which may affect to provide continuous services or frequent Absenteeism? (If yes, please give details)

Yes  No

Have you undergone any surgical operation in the last 12 months?

Yes  No

How many days absence from work through sickness have you had for the last 12 months



### 8. Other information

Have you ever been convicted by a court of law in Seychelles or overseas? Yes  No

Have you ever had a police case in Seychelles? Yes  No

Do you have a colour vision sufficient to distinguish the colour red, yellow and green?  
Yes  No

Have you ever had a psychological or psychiatric examination? Yes  No

Has any member of your family been convicted for crime or drug offences? Yes  No

*Please note: the offer of employment with the FIU is subject to satisfactory completion of this pre-employment screening form.*

### Certification

I hereby certify that this pre-employment screening form contains no wilful misrepresentation and that the information given is true and complete to the best of my knowledge and belief. I am aware that should investigation at any time disclose such misrepresentation or false certification, I may be discharged from my employment without notice.

Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

### OFFICIAL USE ONLY:

Interview date(s): \_\_\_/\_\_\_/\_\_\_

Screening date: \_\_\_/\_\_\_/\_\_\_

Reviewed by: \_\_\_\_\_ Signature: \_\_\_\_\_



**If you are shortlisted for an interview you are to bring the following documents with you on the day of the interview**

- |   |
|---|
| 1. Police Character Certificate                                     |
| 2. One Passport Size Photo  |
| 3. Presentation of the original certificates (which we will return) |
| 4. Two written references   |
| 5. Proof of Address (not mobile bill)                               |
| 6. Original Passport and ID card (which we will return)             |
| 7. Copy of your latest payslip.                                     |